

SYLLABUS



ALGEBRA 2

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Dear Students and Parents:

Welcome to Algebra 2! I am so excited about the year we have ahead of us! Pay close attention to the expectations and procedures in this syllabus, and you will do great! Come prepared to work hard and learn a lot!

Communication:

- E-mail: Jordan.Kirby@humble.k12.tx.us. Parents & student feel free to e-mail me when needed.
- Phone: (281) 641-5400. My conference period is 7th.
- Text Blasts: Text @17fc to 469-732-3842 to sign up for text reminders from Ms. Kirby
- Website: <http://www.humble.k12.tx.us//Domain/6037>. Check this often for Algebra 2 resources!

Classroom Goals:

- In this class you will learn critical thinking and problem solving skills as they apply to mathematics.
- To get you college and career ready!

Guidelines for Success:

- Participation is very important! Therefore it's very important to stay awake, stay alert, stay organized, and stay on task. Be sure you are prepared daily with supplies.
- Work Ethic is the willingness to be punctual, work hard and do you best.

Conduct:

My requirements for the classroom conduct are simple: Any behavior that prevents learning from occurring in the classroom will NOT be tolerated. The following behaviors are non-negotiable at SCHS:

<ul style="list-style-type: none">❖ Bullying❖ Violence❖ Drugs – includes alcohol❖ Disruption of the Educational Process	<ul style="list-style-type: none">❖ Profanity<ul style="list-style-type: none">- Blurted out- Directed towards another student- Directed towards the teacher	<ul style="list-style-type: none">❖ Sexual harassment<ul style="list-style-type: none">- Verbal- Physical❖ Insubordination<ul style="list-style-type: none">- Cell phones
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*Any violation of the conduct code is subject to immediate referral.

Conduct Grades:

Any student receiving a conduct grade of N or U will have documented disciplinary incidents and parents will be notified by phone.

<p>Class Rules:</p> <ol style="list-style-type: none"> 1. Listen to instructions 2. Enter and exit prepared 3. Always try your <i>Best</i> 4. Respect yourself & others 5. No Excuses! 	<p>Consequences *May be assigned concurrently at Ms. Kirby's discretion.</p> <ol style="list-style-type: none"> 1. Warning (Verbal) 2. 37 (stay 37 seconds after the bell)* 3. Teacher D-hall* 4. Parent Contact 5. Behave Out
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Attendance/Class Participation:

- ❖ YOU MUST COME TO CLASS. Attendance is necessary in order to succeed.
- ❖ Students are expected to participate in all classroom activities including class discussions, assignments, and group work. This is part of your grade.

Activities:

- **Good Things** – respectfully sharing positive things for the first 3 minutes of each class period.
- **Warm-Up** – follow the directions/assignment independently as given by the teacher verbally or written.
- **Teacher Led Instruction** – student expectations will vary depending on the type of lesson delivered.
- **Group Work** – students will work in a respectful and cooperative manner to complete the assigned task.
- **Independent Practice** – students will complete the assigned task as instructed by the teacher.
- **Assessments** – students will independently complete the test/quiz during the given class period.

Materials Needed:

- ❖ 1-Subject Spiral Notebook (ALL pages MUST remain intact)
- ❖ Notebook paper
- ❖ Box of tissues (optional)
- ❖ Binder
- ❖ Pencils with erasers
- ❖ Tape/scissors (optional)
- ❖ Glue Stick (optional)
- ❖ Colored pencils (optional)

Classroom Procedures:

➔ **How Do I Enter the Classroom?**

Greet me at the door with a smile and a firm handshake (everyday), then pick up any handouts from the table nearest the door. Pick up only your calculator from your assigned slot, staple any homework or sharpen pencils if needed, and have a seat at your desk. (You must be seated by the tardy bell or you are late!) Begin working on any warm-up problems. All students should come to class prepared every day, including but not limited to pencil and paper.

➔ **Tardy to Class?**

If a student is sent to OSOT they should return directly to class. When a student enters class they should hand the teacher the pass and be seated with out disrupting.

➔ **How Do I Exit the Class?**

I will give you time at the end of each class to clean up your area. Do not begin to clean up/put your things away before I tell you to. When the bell rings, remain quiet and seated. Only when the entire class is quiet and seated will you be allowed to leave.

➔ **How Do I Ask a Question?**

Raise your hand and wait to be acknowledged - politely get my attention if I am not looking. If I cannot answer your question immediately, write it down on a note card near my desk, and continue working. Use the question box/email questions that I don't get to, private questions, or other questions that you may have.

Classroom Procedures (cont.):

➔ **Absence**

Students that miss class with an excused absence are reminded that you have one day for each day missed to get all make-up work completed. It is your responsibility to get all work missed (including notes) and complete it in the allotted time. If you are absent the day before a test or on test day, you will take the test when you return. If a student is absent for a school related activity they need to get the work before the absence. Students will not get a due date extension for a school related absence. (Check the "Were You Absent" folder for your class period)

➔ **How Do I Get an A in This Class?**

If you come to class and pay attention, participate in discussions and ask questions, turn in homework on time and try your hardest on all homework, tests and quizzes, I guarantee you will do well in this class.

➔ **Daily Work**

It is assigned each day. It is your job to take notes and complete all assigned tasks and work. Homework will be listed on the board and on my website each day. It is your responsibility to get your work if you are absent. P⁵ = Prior planning prevents poor performance.

➔ **Returning Assignments**

All graded work will be put in a central location for students to retrieve.

➔ **How Do I See My Grades**

Grades will be available via Home Access Center.

PROGRESS REPORTS go home every 3 weeks.

REPORT CARDS are done on a 9 week grading period.

➔ **Assignments**

Assignments must be completed on time! As you know, everything in math builds on what you learned the previous day. Please ask questions when you have them and come to tutorials when you need extra help.

➔ **Cell Phones and Electronic Devices**

I do not allow cell phones or head phones to be used/seen in my class without prior permission for instructional use; if I see them, I will take them up.

➔ **Access the Textbook Online?**

my.hrw.com - user name: *bulldogs20* password: *algebra2*

➔ **Get Tutoring?**

Tutoring is available Tuesday and Wednesday from 2:45 -3:30. Please take advantage of this time for extra help. It is highly recommended to sign up for tutorials before hand.

Late Work Policy

- ❖ Late work will be accepted through the end of the week in which the assignment was due. The grade penalty for late work, regardless of the number of days late, is 25 points. Any work due Friday will only be accepted on Monday of the following week.

Make-up Work & Testing:

- ❖ Please do your best to be in class on test days.
- ❖ It is the STUDENT'S RESPONSIBILITY to **schedule** a make-up test or to pick up any make-up work (Check the "Were You Absent" folder for your class period)

Restroom Policy

- ❖ I strongly urge you to use the restroom between classes. If you absolutely must go during class, fill out a hall pass and bring it to me to sign. You are allowed a maximum of five minutes out of the classroom on a restroom break. If you are gone longer than five minutes you will be counted absent for the class period. You may NOT leave class the first or last ten minutes of class.

If you have questions, please ask me. Please keep this syllabus so you can refer to it throughout the year. I have high expectations for you in this class, and I know that you are capable of fulfilling them.

Please read over this Syllabus with your parent/guardian/family member. Both you and this person will need to sign and return the "Acknowledgement" form.

MS. KIRBY - ALGEBRA 2

SYLLABUS ACKNOWLEDGMENT FORM

I, _____, have read, understand,
(Print FULL Name)

and agree to abide by the rules and procedures listed on the syllabus for Ms. Kirby's Algebra 2 class.

Student Signature

Date

Parent/Guardian Signature

Date